

SCHEDULE 8 - ENVIRONMENTAL REQUIREMENTS FOR WORK AT A WILEY SITE

General requirements

- The Subcontractor is responsible for the environmental compliance and performance of its workers at all times.
- The Subcontractor will comply with the minimum environmental requirements set out in this document and with any other requirements, which may be laid down by Wiley, including any site-specific conditions.
- To the extent of any inconsistency between the Subcontractor's environmental rules, regulations and policies and Wiley's environmental requirements (including this document) the requirements of Wiley's environmental requirements prevail.
- From time to time Wiley may at its sole discretion provide training relating to Wiley's environmental requirements applicable to the site.

Statutes, Regulations, Rules, Procedures, Standards and Policies

- The Subcontractor will comply, and be fully aware of all the relevant environmental legislation, codes of Practice and Standards relating to the work being undertaken.
- The Subcontractor is responsible for ensuring that all of its workers are aware of their environmental responsibilities under relevant legislation and Wiley's environmental requirements.
- The Subcontractor will report all environmental incidents to the Wiley representative on site.

Environmental Management Plan

- Subject to the level of risk, the Subcontractor will have an Environmental Management Plan for the supply of goods or performance of services on site.
- The Environmental Management Plan will demonstrate the steps the Subcontractor intends to implement in order to comply with Wiley's Environmental Management System for its work areas.

Hydrocarbon and Chemical Storage

The Subcontractor will:

- Minimise oil or chemical spillage through correct fuel management practices.
- Notify the site Manager of any spill into waterways (including drains) and any spill onto land.
- Immediately clean up all spills using appropriate absorbents.
- The Subcontractor will manage all used absorbents in accordance with the relevant site waste management procedures.

Consumables, Waste disposal and Hazardous Waste Disposal

The Subcontractor will:

- Dispose of all general waste and recyclable waste generated during performance of services at the site in accordance with the relevant site waste management procedures, unless otherwise specified by Wiley. This includes waste generated from servicing, maintenance or operating the Subcontractor's equipment.
- Dispose of all regulated waste products generated by the Subcontractor in accordance with all relevant legislative requirements.
- If required by Wiley, maintain and produce tracking documentation for all wastes disposed of, including contaminated soil disposal or other requirements under legislation.
- Remove all soil contaminated by hydrocarbon or chemical spillage and dispose of as directed by Wiley in accordance with relevant legislation. Under no circumstances will Wiley permit the direct release to the surrounding area or burial of any waste, chemical or hydrocarbon product.

Water

The Subcontractor will ensure that:

- Wastewater is disposed in accordance with the relevant site disposal procedures.
- Wastewater will not be allowed to flow freely to the ground as a form of disposal.

Vehicles and Machinery

The Subcontractor will:

- Ensure all vehicles are driven in accordance with the relevant site traffic rules, regulations and procedures and on established roads or defined tracks, unless otherwise specified.
- Take all steps to prevent the dispersal of declared weeds on site.
- Ensure that wherever possible all registered vehicles leaving the site to travel on public roads or similar be cleaned of earth, mud and falling material prior to leaving the site.
- Ensure that servicing of vehicles and machines is limited to that necessary for essential minor maintenance and not undertake major maintenance on site.

Disturbance

The Subcontractor will:

- Ensure that tasks are performed in a manner that minimises disturbance of people, local fauna and flora and adjacent waterways in the area surrounding the site.
- Ensure that topsoil integrity is maintained.
- Ensure that an excavation permit is obtained as per site requirements.
- Prior to any surface works resulting in removal of vegetation, obtain approval from the Wiley Site Manager.
- Not take timber, water, gravel or any other resources from the site, apart from those required for the contract, without Wiley's prior consent.

Neighbour Relations

The Subcontractor will:

- Not trespass on neighbouring property.
- Inspect and where appropriate repair gates and fences bounding the site and roads providing access to the site which are damaged by the Subcontractor.

Dust, Noise and Vibration

Subcontractors are expected to closely monitor and address the impacts of dust, noise and vibration using appropriate controls such as:

- Adopting an onsite dust management program, giving consideration to the use of water trucks, covering loads leaving site, or if dust becomes too serious on windy days cease work until wind conditions are suitable.
- Scheduling noise-intensive work for the least noise-sensitive time of the day.
- Increasing the separation distance between noisy equipment and noise-sensitive locations.
- Monitoring vibration at sensitive areas during construction and, if necessary, reduce or shut down high vibration generating activities and selecting less vibration-intensive construction techniques.

Auditing and Corrective Actions

The Subcontractor will:

- Be aware that it may be subject to environmental audits by Wiley and Corrective Action Plans may be developed from these audits.
- Ensure that corrective action requests are undertaken in a timely manner.